



**Health and Safety Policy Health and Safety Officer is Lisa Herbert**

- [Health and Safety at Work etc. Act 1974](#)
- [Early Years Foundation Stage](#)
- [Working Together to Safeguard Children](#)
- [Guidance from the Health and Safety Executive](#)

## **1. Statement of Intent**

Let's Play Nursery is committed to providing a safe, secure, and healthy environment for all children, staff, visitors, and volunteers. We recognise our duty of care under the Health and Safety at Work etc. Act 1974 and will comply with all relevant legislation, including the Early Years Foundation Stage (EYFS) and Working Together to Safeguard Children.

We aim to:

- Prevent accidents and ill health
- Maintain safe premises and equipment
- Ensure all staff are competent and properly trained
- Promote a culture of safety and safeguarding at all times

## **2. Responsibilities**

The Registered Provider / Manager will:

- Ensure compliance with all health and safety legislation
- Conduct and review risk assessments regularly
- Ensure staff receive appropriate training (including safeguarding, first aid, fire safety)
- Maintain safe staff-to-child ratios in line with EYFS
- Ensure safeguarding procedures are embedded in all practices

Staff will:

- Take reasonable care of their own health and safety and that of others
- Follow all nursery policies and procedures
- Report hazards, accidents, and concerns immediately
- Maintain a safe environment for children at all times

### **3. Risk Assessment**

Risk assessments are carried out:

- Daily (indoor and outdoor environments)
- For outings and trips
- When introducing new equipment or activities

All risks are minimised, and appropriate control measures are implemented in line with EYFS requirements.

### **4. Safeguarding and Welfare**

Health and safety is closely linked to safeguarding. In line with Working Together to Safeguard Children:

- All staff are trained to recognise signs of abuse or neglect
- Concerns are reported immediately to the Designated Safeguarding Lead (DSL)
- Children are supervised at all times
- Secure entry systems are in place

### **5. Accidents and First Aid**

- At least one pediatric first aider is present at all times however, our setting has all pediatric First Aid qualified staff.
- All accidents are recorded and shared with parents/carers on an accident form
- Serious incidents are reported to relevant authorities where required (e.g. RIDDOR)
- First aid kits are maintained and regularly checked

### **6. Fire Safety**

- Fire risk assessments are conducted and reviewed regularly
- Fire drills are carried out at least termly
- Emergency exits are clearly marked and kept unobstructed
- Staff are trained in evacuation procedures

### **7. Health and Hygiene**

We promote good hygiene practices by:

- Encouraging regular handwashing
- Maintaining clean and hygienic facilities
- Following infection control procedures
- Managing illness in line with public health guidance

Children who are unwell or infectious will be excluded in line with nursery policy.

## **8. Equipment and Premises**

- All equipment is checked regularly for safety
- Furniture and resources are age-appropriate and well maintained
- Outdoor areas are secure and regularly inspected
- Hazardous substances are stored safely and out of reach

## **9. Food Safety**

- Food is prepared and stored in accordance with food hygiene regulations
- Staff handling food are appropriately trained
- Allergies and dietary requirements are clearly recorded and followed

## **10. Outings**

- Written parental consent is obtained
- Risk assessments are carried out in advance
- Adequate supervision ratios are maintained
- Emergency contact details are taken on all trips

## **11. Staff Health and Wellbeing**

- Staff are supported to work in a safe environment
- Manual handling training is provided where required
- Any health concerns affecting work are addressed appropriately

## **12. Monitoring and Review**

This policy will be reviewed annually or sooner if:

- Legislation changes
- An incident occurs
- New guidance is issued

Reviewed February 2026 by Lisa Herbert